



PUBLIC NOTICE

FULL COUNCIL MEETING

This Meeting will be streamed live to the Minehead Town Council Facebook Page

The Meeting will be digitally recorded

Date: Tuesday 26 July 2022

Time: 7.30 pm

Venue: Community Building, Irnham Road, Minehead TA24 5DW

Enquiries: 01643 707213 or email admin@mineheadtowncouncil.co.uk

Mayor: Cllr A Kingston-James

Councillors: Cllr D Blackwell, Cllr T Bloomfield (Deputy Mayor), Cllr P Bolton, Cllr J Bonar, Cllr M Burke, Cllr C Gilberto, Cllr E Jones, Cllr M Kingston-James, Cllr M Kravis***, Cllr A Lawton, Cllr J Malin, Cllr C Palmer*, Cllr M Palmer, Cllr J Rogers, Cllr T Venner*

(* denotes Somerset West and Taunton Councillor "SWaT")

(** denotes Somerset County Councillor "SCC")

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS
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Ms Sam Rawle
Town Clerk

20 July 2022

PUBLIC FORUM

There will be a 15-minute open forum at the beginning of the Meeting when residents of Minehead and Alcombe may speak on any subject. Each individual will be limited to speak for no more than 3 minutes. It should be noted that if the subject is not a subject on the Agenda it will not be possible for Councillors to make any decisions on that matter in the main Meeting. If you would like to ask a question or speak at a Meeting you will need to submit your request to the Clerk in advance of the Meeting. You can request to speak at the Meeting by emailing your full name, agenda item or subject and your question to the Clerk using admin@mineheadtowncouncil.co.uk

A G E N D A

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 **To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 **To receive:**
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)
Dispensations [Localism Act 2011](#)
- 3 **To receive** reports from:
 - Somerset County Council (SCC)
 - Somerset West and Taunton District Council (SWaT)
 - Police
 - Councillors attending Meetings on behalf of Minehead Town Council (MTC)
 - Minehead BID (Cllrs Bloomfield and Venner)
 - Advisory and Working Groups
- 4 **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 **Mayor's Announcements**
- 6 **To agree** the Minutes of the Full Council Meeting held on Tuesday 28 June 2022– *Minutes to be agreed by Councillors who were in attendance*
- 7 **To note** the Minutes of the Planning Committee meeting held on Tuesday 5 July 2022, the Finance & Staffing Committee meeting held on Monday 11 July 2022 and the Amenities & Environment Committee meeting held on 12 July 2022
- 8 **Finance Matters**
 - 8.1 **To approve** Urgent Payments for July 2022
 - 8.2 **To approve** Payments under £1,000 for July 2022
 - 8.3 **To approve** Payments over £1,000 for July 2022
 - 8.4 **To approve** Payments by Procurement Card for June 2022
 - 8.5 **To approve** Regular Payments for June 2022
 - 8.6 **To note** Income Report for June 2022

- 9 **To receive** the resignation of Cllr David Blackwell
- 10 **To agree** to adopt the Code of Conduct for Somerset's City, Town and Parish Councils
- 11 **To review** Financial Regulations and Standing Orders
- 12 **To agree** a second representative from MTC on Minehead Twinning Association
- 13 **To agree** a second representative from MTC on the Plastic-Free Minehead group
- 14 **To agree**, for the life of this Council, to earmark vacant land at Irnham Road Recreation Ground for recreational purposes (recommendation from Amenities & Environment Committee)
- 15 **To agree** the replacement of 3 trees in The Avenue
(recommendation from Amenities & Environment Committee)
- 16 **To agree** standards and conditions for collection of green waste, litter and plastic on behalf of voluntary organisations (recommendation from Amenities & Environment Committee)
- 17 **To resolve** to exclude Members of the Press and Public (Public Bodies [Admission to Meetings] Act 1960)
- 18 **Confidential Items**